



Minutes of the George F. Johnson Memorial Library Board meeting of October 20, 2016

- I. Call to order by President Del Rosso at 7:00 PM.  
Present: Joe Ciccarino, Paul Del Rosso, Jen Musa, Jeffrey Ribner, Patrick Schafer, Jo Whitney, Library Director Ed Dunscombe.  
Excused: Christine Brown , Nadine Herceg, Chris Ryan.
- II. Reception of visitors: None.
- III. Approval of minutes from September 8, 2016: Jen moved to accept, Jo seconded, carried unanimously.
- IV. Manifest of Bills #4 for September, 2016 (revised): Joe moved to accept, Jeffrey seconded, carried unanimously. #5 for October 2016: Jen moved to accept, Jo seconded, carried unanimously.
- V. Financial report: Revenue and expense figures were reviewed. Ed noted overspending in equipment line due to unplanned spending on shelving, projector and new chairs. \$1,025,391.62 in Library Fund at close of September 2016, well above the usual end of September figure. Jo moved to accept, Jeffrey seconded, carried unanimously.
- VI. Old Business
  - a. Workers Comp coverage for volunteers and eligible independent contractors: Ed noted the endorsement for volunteers and independent contractors has been paid and covers all volunteers including the Library Trustees with no limit on the number of volunteers. Coverage is the same as for employees.
  - b. Mango Languages renewal: Ed presented figures showing the service is used about one-hundred times per month with 205 registered users and will renew it for one year.
  - c. Lighting project: Contractor walkthrough has been held and only one contractor showed. Project was advertised and several contractors were personally invited to bid. Bid opening is scheduled for October 27 and bid award for the November 17 library board meeting. Work to begin around December 1 and completed by the end of January but perhaps sooner.

VII. New Business

- a. Correspondence from NYLA Legal Defense Fund: Ed read a letter soliciting a donation for the fund. He will survey area libraries to see if others are contributing.
- b. Cleaner position: Ed presented budget figures and led a discussion about hiring a second part-time cleaner to replace the cleaning service currently used. General approval and Ed will begin interviewing candidates after his return from vacation in mid-November.
- c. Director vacation: Ed will be out of town October 22 through November 13. Cathy Seary and Sara-Jo Sites will be in charge during his absence.

VIII. Other Business/Committee Reports: None.

- X. Adjournment: Jo motioned to adjourn at 7:35, Jeffrey seconded, carried unanimously.

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Christine Brown, Secretary

Date