



Minutes of the George F. Johnson Memorial Library Board meeting of
Thursday, June 16, 2016

- I. Call to order by President Herceg at 7:00 PM.
Present: Gary Beattie, Christine Brown, Paul Del Rosso, Nadine Herceg, Jen Musa, Chris Ryan, Patrick Schafer, Jo Whitney, Library Director Ed Dunscombe.
- II. Reception of visitors: The Board welcomed Joseph Ciccarino, who was interviewed for a vacant board seat. Gregory Branum appeared to distribute a written concern to the Board.
- III. Election of officers: Nadine presented the names of Paul Del Rosso, Jen Musa and Christine Brown for the position of President, Vice-President, and Secretary. Jo moved to accept the slate, Gary seconded, carried unanimously. Paul assumed chair of the meeting. Gary submitted his letter of resignation, effective July 1, 2016. Accepted with regret.
- IV. Approval of minutes from May 19, 2016: Jen moved to accept, Christine seconded, carried unanimously.
- V. Manifest of Bills #1 for June, 2016: Christine moved to accept, Gary seconded, carried unanimously.
- VI. Financial report: Final figures for the 2015-16 budget were reviewed. \$1,347,045.79 in Library Fund at close of May 2016. Jen moved to accept, Nadine seconded, carried unanimously.
- VII. Old Business
 - a. Board vacancy: Paul distributed ballots, which Ed later tallied. Joseph Ciccarino and Dr. Ribner were the two highest tallies and are elected to the board. Paul will notify them and Ed will notify the other candidates.
 - b. Audit: No report.
 - c. Independent contractors, volunteers and insurance: Paul reported on the results of his conversation with the library's liability insurance carrier, indicating that independent contractors who do not have their own worker's comp insurance can be covered under the library's worker's comp policy if they do not have their own coverage. Volunteers are covered under the general liability

policy, but not for medical claims. Medical claims would be covered under the library's worker's comp policy. This coverage is secondary and limited to \$5,000, but can be expanded at a premium. Paul and Ed are checking with the library's worker's comp policy to see if the number of volunteers, which varies over time, can be covered as some kind of unnumbered group, and if the expanded coverage for volunteers is the same as that afforded to paid staff.

VIII. New Business

- a. Ed reported that the construction grant portal is open and he will begin work on this year's application.
- b. Staff changes: Donna Shofkom has submitted her retirement letter after 35 years of service, with her last day of employment June 30, 2016. Ed discussed staffing possibilities.
- c. Summer Reading Kickoff Day: June 27, 2016. Jo, her husband Mike and Nadine will be participating.

IX. Other Business/Committee Reports: None.

- X. Adjournment: Jo motioned to adjourn at 8:45, Nadine seconded, carried unanimously.

Christine Brown, Secretary

Date