



Minutes of the George F. Johnson Memorial Library Board meeting of Thursday, July 21, 2016

- I. Call to order by President Del Rosso at 7:03 PM.
Present: Joe Ciccarino, Paul Del Rosso, Nadine Herceg, Jen Musa, Jeffrey Ribner, Chris Ryan, Patrick Schafer, Library Director Ed Dunscombe. Excused: Christine Brown, Jo Whitney.
- II. Reception of visitors: Gregory Branum appeared to distribute a written concern to the Board. He was invited to stay for the meeting but declined.
- III. Approval of minutes from June 8 & June 16, 2016: Nadine moved to accept, Jen seconded, carried unanimously.
- IV. Manifest of Bills #2 for July, 2016: Nadine moved to accept, Jeffrey seconded, carried unanimously.
- V. Financial report: Revenue and expense figures were reviewed. \$1,207,333.27 in Library Fund at close of June 2016. Jen moved to accept, Patrick seconded, carried unanimously.
- VI. Old Business
 - a. Audit: The Library received the preliminary report from the NYS Comptroller's Office this afternoon. Response is due by August 19. Ed will review and distribute thoughts for the Board to consider in drafting its response.
 - b. Independent contractors and volunteers insurance: Ed has had a preliminary discussion with a broker recommended by PERMA, the Library's workers comp carrier. Ed will distribute the broker's recommendations prior to or at the September meeting.
 - c. Patron incidents: Brief discussion of two recent incidents. The new Police Chief apologized for the handling of one incident and stated that he is looking further into it.
- VII. New Business
 - a. NYS Public Library Construction Grant application: Chris moved to accept the application for the Emergency Door project. Patrick seconded, carried unanimously.
 - b. Staff changes: Donna Shofkom (Library Assistant) has retired and Kristen Lee (Page) has resigned. Kenneth Roman (Librarian)

and Cassandra Augustine (Page) have been hired. A note of thanks from Donna was read.

- c. Meeting Room Policy: Chris moved to accept the amended policy, Jen seconded, carried unanimously.
- d. Circulation Policy: Nadine moved to accept the revised policy, Jen seconded, carried unanimously.
- e. Fascia repair: Ed presented a proposal to repair the deteriorating metal fascia, along with an offer from the original installers to repair it. Ed will report back.
- f. AED's and Narcan: General discussion on whether to provide both in the Library. Tabled.
- g. Recognition for departing Board members: Tabled.
- h. Thank-you note from Dept. of Health & Human Services: received for a meeting held at the Library with specific thanks to Cathy Seary and Erin Singleton of the Library staff.
- i. September meeting: At Ed's request the September meeting has been moved to September 8th.

VIII. Other Business/Committee Reports: None.

X. Adjournment: Nadine motioned to adjourn at 8:51, Joe seconded, carried unanimously.

Christine Brown, Secretary

Date